



Buckland & Chipping Parish Council

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MEETING No 340 of BUCKLAND & CHIPPING PARISH COUNCIL

Parish Council Meeting

Monday 3rd November 2025, 7.30pm at The Manor House, Buntingford

Present: Cllrs Jeff Kenyon(Chair), Penny Baxter-Newman (Vice), Helen Dauris

Attending: C Scott(Clerk), 5 parishioners

Minutes

Meeting opened 19:30

340.1 Apologies for absence

To receive apologies for absence. **None**

340.2 Co-option

1. To review applications for the vacancy of Buckland and Chipping Parish Councillor – **resolved** to accept Mark Seymour as Councillor
Proposed Cllr J Kenyon, seconded Cllr H Dauris, Cllr M Seymour signed acceptance form

340.3 Declarations of interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda
 2. To receive and consider members' written requests for dispensations for declarable interests (if any)
 3. To grant any requests for dispensation as appropriate
- None**

340.4 Minutes:

1. To confirm the minutes of Buckland and Chipping Parish Council Meeting [339 1st September 2025](#) as an accurate record of proceedings
Resolved - Proposed Cllr P Baxter-Newman, seconded Cllr H Dauris

340.5 Reports to the Council

To receive reports from representatives on outside bodies, local authorities and agencies

1. [Central crime report Sept 25](#)
2. [Central crime report Oct 25](#)

340.6 Public Comments: Limited to 15 minutes

Members of the public and councillors can raise matters of concern.

One parishioner reported the green sign about the Moat, the moat area is not easy to access for pedestrians. Parishioner also commented on the pond beside Malyons needs clearing of bushes and is happy to contact a horticultural colleges.

340.7 Finance

1. To note [receipt of income](#) - **noted**
2. To receive [summary report of receipts and payments](#) against budget -**noted**
3. To receive [bank reconciliation](#) - **noted**

4. To receive quotes –
 - a. New Arnold Baker Administration 14th Edition book £180 - clerk to consult Sandon PC to share expense
 - b. CT Gardens Ltd, £190 per visit on planned 12 cuts between April to October 2026 – **Approved**
 - c. Bus cleaning quotes need to be sourced
5. To authorise [payments of Invoices](#) made in accordance with the budget **resolved** Cllr P Baxter-Newman, seconded Cllr H Dauris
6. Bank Mandate – **resolved** proposed Cllr J Kenyon, seconded Cllr H Dauris to remove former councillor Robert Arkle from the mandate
7. Community Defibrillator & CPR Awareness Training – to add an item to the newsletter
8. To approve budget for 2026-27 – budget to be revisited in January 2026 meeting

340.8 Planning

To receive a planning report on applications and decisions – **all below are applications are awaiting decision on EHDC website**

Clerk to enquire about delays in planning applications

1. 3/25/1400/HH - Popeswell Chipping Hertfordshire SG9 0PQ – no objection
2. X/25/0458/CND - The Countryman Chipping Hertfordshire SG9 0PG – no objection
3. 3/25/1141/LBC - Malyons Bury Weir Lane Buckland Hertfordshire SG9 0PU - **Granted Consent subject to Conditions**

340.9 Reports from Working Parties and Committees

1. Bonfire Night – all is in order and help needed on Saturday
2. Remembrance Day – 11am on 11th November at the Church
3. Carol Service – St Andrew's Church, Buckland – a carol service will take place 20th December 1pm.
4. Storage solution – to continue, follow up with PCC for storing the container
5. Litter bins – chase EHDC bins
6. November/December Newsletter:
 1. to discuss content – Cllr M Seymour article,
 2. to agree an editor – C Scott & Cllr J Kenyon editors all items in by Monday 17th November
 3. to agree delivery date as Saturday – 22nd November

340.10 To note items for future agendas: and to receive any other items for future consideration – Budget, precept, storage

340.11 Date of next Ordinary Parish Council Meeting: 7.30pm, Monday 5th January 2025, Manor House, Buntingford

Meeting closed 21:24